

# VARUN BEVERAGES LIMILED



Corporate Off: Plot No.31, Institutional Area, Sec.-44, Gurgaon, Haryana-122002 (India)
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CIN No.: L74899DL1995PLC069839

January 9, 2020

To,

**BSE** Limited

Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001 Email: corp.relations@bseindia.com

Security Code: 540180

National Stock Exchange of India Ltd.

Exchange Plaza, Block G, C/1, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051

Email: cmlist@nse.co.in

Symbol: VBL

Dear Sir/Madam,

Sub: <u>Corporate Governance Report under Regulation 27(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the quarter and year ended December 31, 2019</u>

Pursuant to the provisions of Regulation 27(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the Corporate Governance Report of the Company for the guarter and year ended December 31, 2019.

Further, please note that the Company is following 1st January to 31st December as its financial year in terms of Section 2 (41) of the Companies Act, 2013 as approved by the Company Law Board.

You are requested to kindly take the same on record.

Thanking You,

Yours Truly,

For Varun Beverages Limited

Ravi Batra

Chief Risk Officer & Group Company Secretary

Encl.: As above

#### **ANNEXURE I**

#### FORMAT TO BE SUBMITTED BY LISTED ENTITY ON QUARTERLY BASIS

1. Name of Listed Entity

- Varun Beverages Limited - 31-Dec-2019

2. Quarter ending

#### **Composition of Board Of Director**

| Title<br>(Mr./<br>Ms./<br>Dr.) | Name of<br>the<br>Director      | DIN      | PAN        | Cate<br>gory<br>* | Initial Date of<br>Appointment<br>/ Date of re-<br>appointment | Date<br>of<br>cessati<br>on | Ten<br>ure<br>(mo<br>nths | Date of<br>Birth | Whether Special Resoluti on passed (Refer Reg. | No. of Directors hip in listed entities including this listed | No. of Independent Directorship in listed entities including this listed | No. of membership s in Audit / Stakeholder Committee( s) including this listed | No. of post of<br>Chairperson<br>in Audit/<br>Stakeholder<br>Committee<br>held in listed<br>entities |
|--------------------------------|---------------------------------|----------|------------|-------------------|--|-----------------------------|---------------------------|------------------|--|---|--|--|--|
|                                |                                 |          |            |                   |  |                             |                           |                  | 17A)   | entity  | entity   | entity   | including this<br>listed entity  |
| Mr.                            | Ravi Kant<br>Jaipuria           | 00003668 | ANJPJ6194Q | C &<br>NED        | 16-06-1995   | -                           | -                         | 28-11-1954       | NA   | 2   | 0  | 0  | 0  |
| Mr.                            | Varun<br>Jaipuria               | 02465412 | AHAPJ9246N | ED                | 01-01-2009 /<br>01-11-2019                                     | -                           | 60                        | 10-11-1987       | NA   | 1   | 0  | 0  | 0  |
| Mr.                            | Raj Pal<br>Gandhi               | 00003649 | AALPG8397D | ED                | 21-10-2004 /<br>01-11-2019                                     | -                           | 60                        | 07-06-1957       | NA   | 1   | 0  | 5  | 0  |
| Mr.                            | Kapil<br>Agarwal                | 02079161 | ACDPA3699L | ED &<br>CEO       | 01-01-2012 /<br>01-01-2019                                     | -                           | 60                        | 08-06-1964       | NA   | 1   | 0  | 0  | 0  |
| Mr.                            | Rajinder<br>Jeet Singh<br>Bagga | 08440479 | AALPB8867B | ED                | 02-05-2019   | -                           | 60                        | 05-07-1963       | NA   | 1   | 0  | 0  | 0  |
| Dr.                            | Naresh<br>Kumar<br>Trehan       | 00012148 | AACPT7305F | ID                | 01-12-2015 /<br>01-12-2018                                     |                             | 60                        | 12-08-1946       | NA   | 1   | 1  | 0  | 0  |
| Mr.                            | Pradeep<br>Sardana              | 00682961 | ABXPS2747N | ID                | 28-03-2016 /<br>28-03-2018                                     | ~                           | 60                        | 30-06-1949       | NA   | 1   | 1  | 0  | 0  |
| Dr.                            | Ravi Gupta                      | 00023487 | AAJPG2870K | ID                | 19-03-2018   | -                           | 60                        | 21-10-1954       | NA   | 1   | 1  | 2  | 1  |
| Ms.                            | Sita Khosla                     | 01001803 | AARPK3214H | ID                | 16-02-2018   | -                           | 60                        | 01-05-1962       | NA   | 1   | 1  | 2  | 1  |
| Ms.                            | Rashmi<br>Dhariwal              | 00337814 | AAPPD9702P | ID                | 19-03-2018   | -                           | 60                        | 02-06-1956       | NA   | 1   | 1  | 6  | 0  |

<sup>\*</sup>C & NED - Non Executive Chairman; ED – Executive Director; CEO - Chief Executive Officer; ID – Independent Director

| Company Remarks                       | Nil |
|---------------------------------------|-----|
| Whether Regular chairperson appointed | Yes |



## ii. Composition of Committees

#### a. Audit Committee

| Sr. No. | Name of the Committee Members | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------|----------|------------------------|------------------|----------------|
| 1       | Ravi Gupta                    | ID       | Chairperson            | 19-Mar-2018      | -              |
| 2       | Rashmi Dhariwal               | ID       | Member                 | 19-Mar-2018      |                |
| 3       | Raj Pal Gandhi                | ED       | Member                 | 03-Dec-2016      | -              |
| 4       | Sita Khosla                   | ID       | Member                 | 30-10-2019       | -              |

| Company Remarks             | To comply with Regulation 21 of SEBI (LODR) (Amendment) Regulations, 2018 the Board of Directors of the Company have renamed 'Audit Committee' as 'Audit and Risk Management Committee' w.e.f August 9, 2018 |
|-----------------------------|--|
| Whether Regular chairperson | Yes  |
| appointed                   |  |

#### b. Stakeholders Relationship Committee

| Sr. No. | Name of the Committee Members | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------|----------|------------------------|------------------|----------------|
| 1       | Sita Khosla                   | ID       | Chairperson            | 19-Mar-2018      | -              |
| 2       | Rashmi Dhariwal               | ID       | Member                 | 07-Feb-2019      | -              |
| 3       | Raj Pal Gandhi                | ED       | Member                 | 28-Mar-2016      | -              |

| Company Remarks                       | Nil |
|---------------------------------------|-----|
| Whether Regular chairperson appointed | Yes |

## c. Risk Management Committee

| Sr. No. | Name of the Committee Members | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------|----------|------------------------|------------------|----------------|
| 1       | Ravi Gupta                    | ID       | Chairperson            | 09-Aug-2018      | -              |
| 2       | Rashmi Dhariwal               | ID       | Member                 | 09-Aug-2018      | -              |
| 3       | Raj Pal Gandhi                | ED       | Member                 | 09-Aug-2018      | •              |
| 4       | Sita Khosla                   | ID       | Member                 | 30-10-2019       | -              |

| Company Remarks                       | To comply with Regulation 21 of SEBI (LODR) (Amendment) Regulations, 2018 the Board of |
|---------------------------------------|--|
|                                       | Directors of the Company have renamed 'Audit Committee' as 'Audit and Risk Management  |
|                                       | Committee' w.e.f. August 9, 2018.  |
| Whether Regular chairperson appointed | Yes  |

#### d. Nomination and Remuneration Committee

| Sr. No. | Name of the Committee Members | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|-------------------------------|----------|------------------------|------------------|----------------|
| 1       | Rashmi Dhariwal               | ID       | Chairperson            | 19-Mar-2018      | p+             |
| 2       | Ravi Kant Jaipuria            | C & NED  | Member                 | 27-Apr-2016      | -              |
| 3       | Ravi Gupta                    | ID       | Member                 | 19-Mar-2018      | -              |

| Company Remarks                       | Nil |
|---------------------------------------|-----|
| Whether Regular chairperson appointed | Yes |

# iii. Meeting of Board of Directors

| Date(s) of Meeting<br>(if any) in the<br>previous quarter | Date(s) of Meeting (if any) in<br>the relevant quarter | Whether requirement<br>of Quorum met<br>(Yes/No) | No. of Directors present | Number of independent directors present | Maximum gap<br>between any<br>two consecutive<br>(in number of<br>days |
|---|--|--|--------------------------|---|--|
| 01-Aug-2019   | -  | Yes  | 11                       | 5                                       | -  |
| -   | 04-Nov-2019  | Yes  | 7                        | 3                                       | 94   |

| Company Remarks | Nil |  |
|-----------------|-----|--|
|                 |     |  |

# iv. Meeting of Committees

| Name of the Committee | Date(s) of meeting<br>during of the<br>committee in the<br>previous quarter | Date(s) of<br>meeting of the<br>committee in the<br>relevant quarter | Whether requirement of Quorum met (Yes/No) | No. of<br>Directors<br>present | No. of<br>Independent<br>Directors<br>present | Maximum gap<br>between any two<br>consecutive (in<br>number of days) |
|-----------------------|---|--|--|--------------------------------|---|--|
| Audit Committee       | 01-Aug-2019   | -  | Yes  | 3                              | 2   | -  |
|                       | 26-Aug-2019   | *  | Yes  | 3                              | 2   | 24   |
|                       | 09-Sep-2019   | -  | Yes  | 3                              | 2   | 13   |
| 777774444             | -   | 04-Nov-2019  | Yes  | 4                              | 2   | 55   |

| Company Remarks | Nil |
|-----------------|-----|
|                 |     |



#### v. Related Party Transactions

| Subject   | Compliance status (Yes/No/NA) | Remark |
|---|-------------------------------|--------|
| Whether prior approval of audit committee obtained      | Yes                           | Nil    |
| Whether shareholder approval obtained for material RPT  | Not applicable                | Nil    |
| Whether details of RPT entered into pursuant to omnibus | Yes                           | Nil    |
| approval have been reviewed by Audit Committee          |                               |        |

| Disclosure of notes on related party transactions and Disclosure of notes of | Not applicable |
|--|----------------|
| material related party transactions  |                |

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 500 listed entities) Yes
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes

b. Any comments/observations/advice of Board of Directors may be mentioned here: NA

Name

:

Ravi Batra

Designation

Company Secretary & Compliance Officer

Date: January 9, 2020

# ANNEXURE II Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

| I. Disclosure on website in terms of Listing Regulations  |                                  |                    |
|---|----------------------------------|--------------------|
| Item  | Compliance status<br>(Yes/No/NA) | Web address        |
| As per regulation 46(2) of the LODR:  |                                  |                    |
| a) Details of business  | Yes                              | www.varunpepsi.com |
| b) Terms and conditions of appointment of independent directors   | Yes                              | www.varunpepsi.com |
| c) Composition of various committees of board of directors  | Yes                              | www.varunpepsi.com |
| d) Code of conduct of board of directors and senior management personnel  | Yes                              | www.varunpepsi.com |
| e) Details of establishment of vigil mechanism/ Whistle Blower policy   | Yes                              | www.varunpepsi.com |
| f) Criteria of making payments to non-executive directors   | Yes                              | www.varunpepsi.com |
| g) Policy on dealing with related party transactions  | Yes                              | www.varunpepsi.com |
| h) Policy for determining 'material' subsidiaries   | Yes                              | www.varunpepsi.com |
| i) Details of familiarization programs imparted to independent directors  | Yes                              | www.varunpepsi.com |
| j) Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances  | Yes                              | www.varunpepsi.com |
| k) email address for grievance redressal and other relevant details   | Yes                              | www.varunpepsi.com |
| l) Financial results  | Yes                              | www.varunpepsi.com |
| m) Shareholding pattern   | Yes                              | www.varunpepsi.com |
| n) Details of agreements entered into with the media companies and/or their associates  | Not Applicable                   |                    |
| o) Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange | Yes                              | www.varunpepsi.com |
| p) New name and the old name of the listed entity   | Not Applicable                   |                    |
| q) Advertisements as per regulation 47(1)   | Yes                              | www.varunpepsi.com |
| r) Credit rating or revision in credit rating obtained  | Yes                              | www.varunpepsi.com |
| s) Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year  | Yes                              | www.varunpepsi.com |
| As per other regulations of the LODR:   |                                  |                    |
| a) Whether company has provided information under separate section on its website as per Regulation 46(2)   | Yes                              | www.varunpepsi.com |
| b) Materiality Policy as per Regulation 30  | Yes                              | www.varunpepsi.com |
| c) Dividend Distribution policy as per Regulation 43A (as applicable)   | Yes                              | www.varunpepsi.com |
| It is certified that these contents on the website of the listed entity are correct   | Yes                              | www.varunpepsi.com |
| Disclosure of notes on website in terms of Listing Regulations explanatory  | Not Applicable                   |                    |

| II Annual Affirmations  | 200000000000000000000000000000000000000 |                                  |
|---|---|----------------------------------|
| Particulars   | Regulation Number                       | Compliance status<br>(Yes/No/NA) |
| Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility' | 16(1)(b) & 25(6)                        | Yes                              |
| Board composition   | 17(1), 17(1A) & 17(1B)                  | Yes                              |
| Meeting of Board of directors   | 17(2)                                   | Yes                              |
| Quorum of Board of directors  | 17(2A)                                  | Yes                              |
| Review of Compliance Reports  | 17(3)                                   | Yes                              |
| Plans for orderly succession for appointments   | 17(4)                                   | Yes                              |
| Code of Conduct   | 17(5)                                   | Yes                              |
| Fees/compensation   | 17(6)                                   | Yes                              |
| Minimum Information   | 17(7)                                   | Yes                              |
| Compliance Certificate  | 17(8)                                   | Yes                              |
| Risk Assessment & Management  | 17(9)                                   | Yes                              |
| Performance Evaluation of Independent Directors   | 17(10)                                  | Yes                              |
| Recommendations of Board  | 17(11)                                  | Yes                              |
| Maximum number of Directorships   | 17A                                     | Yes                              |
| Composition of Audit Committee  | 18(1)                                   | Yes                              |
| Meeting of Audit Committee  | 18(2)                                   | Yes                              |
| Composition of Nomination and Remuneration Committee  | 19(1) & (2)                             | Yes                              |
| Quorum of Nomination and Remuneration Committee meeting   | 19(2A)                                  | Yes                              |
| Meeting of Nomination and Remuneration Committee meeting  | 19(3A)                                  | Yes                              |
| Composition of Stakeholder Relationship Committee   | 20(1), 20(2) & 20(2A)                   | Yes                              |
| Meeting of Stakeholder Relationship Committee   | 20(3A)                                  | Yes                              |
| Composition and role of Risk Management Committee   | 21(1),(2),(3),(4)                       | Yes                              |
| Meeting of Risk Management Committee  | 21(3A)                                  | Yes                              |
| Vigil Mechanism   | 22                                      | Yes                              |
| Policy for related party Transaction  | 23(1),(1A), (5),(6),(7) & (8)           | Yes                              |
| Prior or Omnibus approval of Audit Committee for all related party transactions                                   | 23(2), (3)                              | Yes                              |
| Approval for material related party transactions  | 23(4)                                   | NA                               |
| Disclosure of related party transactions on consolidated basis  | 23(9)                                   | Yes                              |
| Composition of Board of Directors of unlisted material Subsidiary   | 24(1)                                   | NA                               |
| Other Corporate Governance requirements with respect to subsidiary of listed entity                               | 24(2),(3),(4),(5) & (6)                 | Yes                              |
| Annual Secretarial Compliance Report  | 24(A)                                   | NA                               |
| Alternate Director to independent Director  | 25(1)                                   | NA                               |



| Maximum Tenure  | 25(2)         | Yes |
|---|---------------|-----|
| Meeting of independent directors  | 25(3) & (4)   | Yes |
| Familiarization of independent directors  | 25(7)         | Yes |
| Declaration from Independent Directors  | 25(8) & (9)   | Yes |
| Directors and Officers Insurance for Independent Directors  | 25(10)        | Yes |
| Memberships in Committees   | 26(1)         | Yes |
| Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel | 26(3)         | Yes |
| Disclosure of Shareholding by Non- Executive Directors  | 26(4)         | NA  |
| Policy with respect to Obligations of directors and senior management   | 26(2) & 26(5) | Yes |

| Any Other   | Not applicable |
|-------------|----------------|
| Information |                |

#### **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - Yes

| Any Other   | Not applicable |
|-------------|----------------|
| Information |                |

Name

Ravi Batra

Designation

**Company Secretary & Compliance Officer** 

Date: January 9, 2020